

Appendix C - OSHC Summary of Fees and Charges (current as of 1st January 2019)

Type of care	Fee charged	Cancellation fee charged	Cancellation fee charged	Discounts	Comments
After School Care (ASC)		Cancelled before 9:30am on the day	Cancelled after 9:30am on the day	Sibling discounts	
Permanent	\$20.50	\$9.00 Holding fee	\$18.00 Late notification fee	1-\$20.50, 2-\$19.50, 3+-\$18each	Booked as regular booking in advance on booking form (7 days notice to change)
Casual	\$22.50	No charge	\$18.00 Late notification fee	1-\$22.50, 2-\$21.50, 3+-\$20 each	Casual non-regular booking, booked before 9:30am on the day
Emergency/late notice	\$25.50	No charge	No charge	n/a*	Booked after 9:30am on the day
Before School Care (BSC)		Cancelled before 6pm on day prior	Cancelled after 6pm on day prior		
Permanent	\$14.00	\$6.00 Holding fee	\$12.00 Late notification fee	1-\$14, 2-\$13, 3+-\$11.50 each	Booked as regular booking in advance on booking form (7 days notice to change)
Casual	\$16.00	No charge	\$12.00 Late notification fee	1-\$16, 2-\$15, 3+-\$13.50 each	Casual non-regular booking, booked before 6pm on day prior
Emergency/late notice	\$18.00	No charge	No charge	n/a*	Booked after 6pm on day prior
Additional Charges					
Late Pick-up Fees	\$2.00 per minute			n/a	Charged for every minute past 6pm (not eligible for CCS)
Annual Administration Fee	\$20.00			n/a	(not eligible for CCS)
Last day of term (Terms 1, 2, 3)	\$25.00	\$9.00 Holding fee	\$18.00 Late notification fee	1-\$25, 2-\$24, 3+-\$22.50 each	Session time: 2:30pm – 6:00pm (eligible for CCS)
Last day of year	\$32.00	\$9.00 Holding fee	\$18.00 Late notification fee	1-\$32, 2-\$31, 3+-\$29.50 each	Session time: 1:30pm – 6:00pm (eligible for CCS)
Student Free Days	\$75.00	No charge (if more than 5 days)	\$35 (if less than 5 days)	n/a	Session time: 7:30am – 6:00pm (eligible for CSS)

Sibling discounts apply to fees charged only, and not cancellations fees.

*No sibling discounts available for late notice bookings, as they can greatly affect staffing/catering requirements at short notice.

Cancellations fees charged (holding fee and late notification fees) will be classed as initial absences for Centrelink purposes and will be eligible for CCS Centrelink allow up to 42 initial absences, after that CCS will not apply (except for certain circumstances which would then be classed as additional absences). Please call Centrelink for further information regarding this. Longer sessions such as the last day of term, or last day of the year will be charged a flat rate as indicated above (i.e. casual and emergency bookings will not incur an additional cost). However, bookings must still be made, and cancellation fees apply for all bookings made, and then cancelled as indicated. This is necessary to cover the additional staff costs for these sessions. Sibling discounts are as indicated.